

VENDOR'S CHECKLIST

- **Retail Food Permit Application**
<https://www.env.nm.gov/foodprogram/wp-content/uploads/sites/8/2025/06/Retail-Plan-Review-Application.pdf>
- **Variance Application Form**
<https://www.env.nm.gov/foodprogram/wp-content/uploads/sites/8/2025/06/Variance-Application.pdf>
- **Staff Certification**
<https://anabpd.ansi.org/Accreditation/credentialing/certificate-issuers/AllDirectoryListing?prgID=264&statusID=4>
- **Employee Health Resources**
<https://www.env.nm.gov/foodprogram/employee-health/>

COUNTY & CITY-SPECIFIC PROCEDURES

Bernalillo County & City of Albuquerque

- [Bernalillo County Mobile Food Vendor Application \(PDF\)](#)
- [City of Albuquerque Mobile Food Guide \(PDF\)](#)



CONTACT INFORMATION

REGION	AGENCY / PURPOSE	CONTACT INFO
State-Level	NMED Food Safety Program (state permits & plan review)	Phone: (505) 222-9500 Email: food.program@state.nm.us
Bernalillo County	County Mobile Vendor Permits	Community Services Dept: (505) 314-0350 (New Mexico Environment Department , Food Handler's Guide , Bernalillo County)
City of Albuquerque	Local Env Health — Plan Review, Inspections, Licensing	Plan Review: (505) 768-2653 Inspections: (505) 768-2738 Email: consumerhealth@cabq.gov (cabq.gov , New Mexico Environment Department)
Bernalillo Co. Fire	Fire Permits / Suppression Inspections	Albuquerque Fire Marshal: (505) 924-3611 (New Mexico Environment Department , cabq.gov)
Local Business Registration	City or county clerk's offices (e.g. Rio Rancho, Santa Fe, Farmington)	Varies by city; check municipal website for local requirements (Food Handler's Guide , Food Handler's Guide)